

Fee/Charges for Certificates/Services

S. No.	Particulars	Fee/Charges Amount (Rs.)
1.	Provisional Certificate	700
2.	Duplicate Provisional Certificate	800
3.	Duplicate Marksheet	600
4.	Transcript Charges	1800
5.	Verification of Mark Sheet (With Transcript)	300/- per marksheet
6.	Degree/Diploma Certificate Charges	
	(i) Degree/Diploma Charges (by hand)	1400
	(ii) Degree/Diploma + Dispatch Charges* (only in India)	1600
	(iii) Duplicate Degree + Dispatch Charges	3000
7.	Education Verification Charges of Documents through Private Agencies	500
8.	Program Completion Certificate	800
9.	T.C. cum Migration Certificate (after completion of program)	800
10.	Duplicate T.C. cum Migration Certificate	1000
11.	Bonafide Certificate (Including J & K students)	100
12.	Character Certificate (First Free)	100
13.	Backlog Certificate	200
14.	Percentage Equivalent Certificate	200
15.	Certificate of Estimated Fees for Educational Loan	100
16.	Medium of Instruction Certificate (First Free)	100
17.	Certificate of Fee Payment	100
18.	Name & Surname Change	500
19.	Branch & Program Change (by the student)	500
20.	Postal Charges for India	200
21.	Postal Charges for Out of India	2000
22.	T.C. cum Migration (on cancellation admission)	6000
23.	Back Exam Fee (Per Subject – External only)	600
24.	Internal Improvement (Per Subject)	1500
25.	Copy View Charge	200
26.	Marksheet update (Quit from Dual Degree Program)	50/- per marksheet

**In case of foreign students, the actual charges will be applicable to post the degree/diploma certificate*