



SGVU/HR/2018-19/553

Dated: 08/02/19

INTERNAL-NOTE

HR Office

Sub.: SGVU Research Fellowship Scheme.

Ref.: DFA enclosed.

Placed below is a paper/letter/communication, as mentioned above, received from.....

Following suggestive comments are submitted as per record and procedure: -

"Respected Sir,  
I would like to seek your  
kind approval on Research Fellowship Scheme.  
Submitted for your kind perusal."

Submitted for orders

Regards,

Asst. Registrar HR

To,

Hon'ble Chief Mentor Sir.

kanishk ci

Sign each Page if OK.

ev

Appears to be OK Sir

To Hon'ble CM Sir

**SGVU RESEARCH FELLOWSHIP SCHEME**

**1. Introduction**

Suresh Gyan Vihar University, Jaipur is first state private university in Rajasthan to be accredited "A" grade by NAAC. It is a Self-Financed University established by Govt. of Rajasthan under Section 2(f) of UGC Act 1956 vide Suresh Gyan Vihar University, Jaipur act 2008. SGVU offers research programs in Agriculture, Sciences, Engineering, Pharmacy, Social Sciences and Management for Ph.D., admissions starting from July 2017 session. The institute also offers meritorious candidates with research fellowship enabling them to contribute to teaching while pursuing their full time on-campus doctoral program.

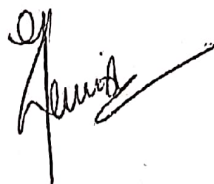
**2. About Research Fellowship Scheme:**

The Research Fellowship Scheme is the premier scholarship scheme of Suresh Gyan Vihar University and has been launched to promote research activities. The Objective of SGVU Research Fellowship Scheme is to promote the meritorious post graduate students to pursue doctoral degree as well as gain teaching experience. The designation of such selected candidates will be "Research Assistant". A fellowship amount of Rs. 22,500 per month will be paid to the student as scholarship for a period of 36 months in lieu of which they will have to carry out research as well as teaching responsibilities. The candidate will be eligible for Rs. 20,000/ contingency grant per year for 3 years, in addition, a one-time grant up-to Rs. 20,000/ will be made available to the Research Assistant for publication of their Ph. D. thesis. The research work will be supervised by concerned supervisor and the teaching load will be allotted by the concerned departmental head. Presently, total research fellowships are 48 and details are given in table1.

**3. Eligibility Criteria:**

The Candidate:

- i. Must hold a Masters Degree in respective discipline with minimum 60% marks.
- ii. Having qualified score of GATE/ GPAT / NET in the relevant subject will be given preference.





- iii. Should be proficient in M.S. Office (MS Excel, MS Power Point and MS Word)
- iv. Should have strong communication skills (written and oral) to effectively correspond with diverse audience.
- v. Should have knowledge of basic statistical concepts and the ability to deal with large data sets with the help of analysis packages such as STATA.

#### 4. Selection Procedure

The applications under this scheme shall be addressed to the "Dean Research" along with academic details and proof of valid GATE/ GPAT / NET score card (if applicable). The Selection shall be based on keen interest in research, marks of the qualifying degree (weightage - 50%), written entrance test marks (weightage- 25%) and performance in the interview (weightage - 25 %). If the candidate is GATE/GPAT/NET qualified, he has the option to appear the written test, otherwise, GATE/GPAT/NET marks shall be given 25 % weightage normalized at 100 marks.

#### 5. Details of Fellowship Scheme and Conditions:

- i. The Research assistant will be awarded a scholarship amount of Rs 30,833/ per month if he/she decides to pay the annual fees for Ph.D programs which is Rs. 1,00,000/.
- ii. The Research Assistant will be eligible for scholarship amount of Rs 22,500/ per month in case he/she doesn't want to pay the annual fees for their respective doctoral programs which stands at Rs 1,00,000 per year.
- iii. A scholarship amount of Rs. 22,500 per month as fellowship for 36 months and a contingency grant of Rs. 20,000 per year shall be sanctioned to the Research Assistant.
- iv. One time grant of Rs. 20,000/ will be sanctioned to the Research Assistant for publication of the thesis.
- v. The Research Assistant will be a Full-time on-campus Research Scholar.
- vi. A 12 hrs or more/week teaching load will be allotted to the Research Assistant.
- vii. The Research Assistant will be liable to get leaves as per academic calendar along with 15 casual leaves only.

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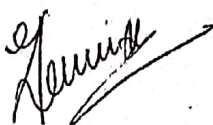
- i. Minimum duration of stay for a Research Assistant with the University shall be for one year. In case, the Scholar wishes to leave before one year, he/she will refund the amount of fellowship received & will pay their entire program fees.
- ix. If a Research Assistant wants to discontinue the fellowship after completing atleast one session of their Ph.D program and is interested in continuing his/her Ph. D program, he/she can be exempted from clause vii, however, the complete Ph. D program fee will have to be paid.
- x. The fellowship can be extended for further duration for deserving candidates to be recommended by the committee chaired by the President, SGVU and Dean Research and DRC conveners as members.

**6. Roles and responsibilities of Research Assistant:**

- i. Will have to complete the course work following which they will be registered to Ph.D. programme.
- ii. Will have to carry out research work in the concerned department.
- iii. Will have to perform teaching work in concerned department. (12 hours a week or more.)
- iv. Expected to participate in the departmental activities.
- v. Will have to deliver midterm and end term seminars.
- vi. Will have to publish minimum one papers in Scopus/WOS indexed journal per year.
- vii. Expected to participate in the conferences/symposia/workshop within India or abroad.
- viii. Expected to deliver seminar on the concerned research work involved in.
- ix. Expected to actively involved in writing projects/research grants.
- x. Expected to perform the above tasks effectively, the candidate shall be expected to work in close coordination with the Institution and with the Departmental Research Team.
- xi. Expected to Plan, organize, and conduct research in scientific, cultural, historical, or artistic field for use in own work or in project of sponsoring institution.
- xii. Any other duty assigned by the university.

**7. Performance Evaluation and Continuation of Research Assistant Fellowship**

The Progress of the Research Assistant will be monitored half yearly by a committee and further continuation shall be granted subject to satisfactory performance in research and academics. If





the performance of a Research Assistant is non-satisfactory, the University will discontinue his/her fellowship, allowing him/her to continue their Ph.D program without fellowship. In such situation the student will have to pay their program fee for the remaining duration.

**Acceptance of Undertaking**

I hereby declare that I have carefully read all the rules and conditions of my research assistant fellowship and I promise to abide by all these rules and conditions failing to which the University will be free to suspend my research assistant fellowship.

Dean Research

Research Assistant

*Buda*

*Louis*