SURESH GYAN VIHAR UNIVERSITY

F.9 (77) REG/SGVU/2026/1192 Date: 12.11.2026

NOTIFICATION

CELEBRATION OF 15TH CONVOCATION ON 19 DECEMBER 2026 FOR PASS-OUT STUDENTS IN 2025-26 OF SURESH GYAN VIHAR UNIVERSITY, JAIPUR

I. It is to notify for general information of all pass-out-Graduate Students in 2025-26 and their parents that the 15th Convocation Ceremony of the Suresh Gyan Vihar University will be celebrated on **19 December 2026** at the Acharya Purushottam Uttam Bhavan Auditorium, Suresh Gyan Vihar University, Jaipur. The **timings** of the **15th Convocation Ceremony** will be from **3.00 PM to 5.00 PM.**

II. **What can be more exhilarating than an announcement that the Chief Guest,** has kindly consented to grace the Ceremony.

III. All the students concerned, i.e. prospective Degree-recipients of pass-out batches of 2025-26 and earlier years students shall download the relevant format from the University Website for sending their information to attend the 15th Convocation Ceremony in the prescribed format or if unable to attend personally, in that case, degree to be received by post, the prescribed fee of Rs. 1400/1600 (in person/by post, as the case may be), is to be **deposited online**, in the following manner, **after filling in the necessary details, along with the earlier dues if any:**

1. **Students admitted up to the year 2021 will deposit through the hyperlink** https://finance.gyanvihar.org/home/old-sid-other-payments **OR through scanning the QR Code,**

2. **Students admitted from the year 2022 onwards will deposit through their LMS Student Portal only.**

All the students will present the deposit details, of earlier fee & other dues, for finalization of the total due amount to **Fee Collection In-Charge. There will be no cash payments.**

IV. The relevant proof of deposit and clearance of all dues, together with the downloaded application form from the Website of the University, duly filled in, should be deposited at the Single Window, Dy. Registrar's Office (Ground Floor – Main Building).

V. The relevant instructions for candidates [Under Sr. no. **2** of **Suresh Gyan Vihar Convocation Code-2014**] are quoted below for general **Information** and **Guidance** to the **Candidates**: -

"2. INSTRUCTIONS FOR CANDIDATES: -

(1) Eligible candidates to obtain the **degrees,** must submit the application to the Dy. Registrar's office on or before **14 Dec. 2026** in the **prescribed format** together with prescribed **fee (Rs. 1400/1600 as the case may be),** for getting the degree in convocation or their willingness to get it by post after the **Convocation**. No candidate shall be admitted to the **Convocation** (except the Gold Medalists and the Ph.D. Scholars), who has not sent his/her requisition for degree to the Dy. Registrar within the prescribed time limits. In exceptional cases, the President may permit candidates who have requested to the Registrar for being late.

(2) Pre-Ceremony rehearsal will be held, one day before the **Convocation date**. All Gold Medalists and the Ph.D. Scholars receiving the degree at the **Convocation** should report for rehearsal. The Uttariya will be delivered to them when they report for rehearsal.

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Jaipur

(3) In case candidates (degree recipient graduates) are unable to present themselves in person at the **Convocation**, their degrees may be sent by the University at their address by **Registered / Speed Post** on submission of application together with the fees of Rs. 1600/- including dispatch charges (within India).

(4) All candidates receiving their **degrees** in the **Convocation** will occupy their seats in the **Convocation Hall** at least **one hour prior** to the scheduled time. **Candidates** coming **late** shall **not** be **permitted entry** into the **Auditorium**.

(5) All candidates must attend **Convocation** in proper dress. **Females have to wear White or Off-White Colour Sarees (with or without border) and Males have to wear White Kurta Pyjama and preferably Black Footwears without lace**.

(6) As the **procession enters** in the **Convocation Hall**, all present will rise and remain standing until members of the procession have taken their **seats on the dais**.

(7) After the **Dean of Faculty concerned** or in his **absence**, a **senior member** of the **faculty,** will **present** the candidates for degree, the candidates belonging to that **branch / discipline** will remain standing till the **Chief Guest confers** upon them, the degree.

(8) After the **President / Registrar declares** the **Convocation closed**, all present in the Auditorium will remain standing till the **National Anthem** is **sung** and the **procession leaves** the Ceremony Hall.

(9) In case, hostel accommodation is required, the prior intimation through e-mail (dy.registrar@mygyanvihar.com) shall be given.

(10) University shall arrange photographers for taking degree - awardees photographs on payment basis during the **Convocation**.

(11) University shall provide facility of lunch on payment for the degree- awardees and their parents.

(12) During the **Convocation**, the mobiles must be kept on silent mode. Use of personal camera during the Ceremony will not be permitted.

(13) For further enquiries or assistance, please contact the concerned Heads of Schools / Departments/Centres.

(14) The students are advised to retain the photocopy of DD/Fee receipt together with all documents submitted.

[Bears **approval** of the **Competent Authority**]

12.11.2024

(Madhusudan Sharma)
Registrar

Copy to: Team-SGVU [For kind information and necessary action please]

1. All Hon'ble Members of the Board of Management & Academic Council
2. Academic Heads, Deans, Directors, Principals, HODs, Faculties
3. The CFAO / Controller of Examination / Director IQAC
4. Jt. Director DE/Chief Proctor / Chief Librarian / T & P Cell
5. Dy. Reg. (A&L / A&R /I.O.) /I/c Admissions / Finance Manager
6. Director Sports / Chief Warden, Hostels/ Estate Manager / Campus Manager
7. Asstt. Reg. (A&A)/ Asstt. Reg. (HR) / SIO / Accommodation Manager
8. **Officer Incharge - University Website– to please place it on an appropriate place of the Website, & run as Marquee as per past practice.**

Registrar
Suresh Gyan Vihar University
Jaipur

CC for kind information:

1. Hon'ble President
2. Hon'ble Pro- President (Acad. & Admin.)
3. Hon'ble Pro- President (Research & Quality)

12.11.2024

Registrar

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Suresh Gyan Vihar University
Jaipur