

Minutes of 4th meeting of IQAC

SGUV/ IQAC/2025-26/823B

Date: - 23rd May 2026

Subject: - Minutes of 4th IQAC meeting

4th Meeting of IQAC of session 2025-26 held on 23rd May, 2026 at Conference Hall of Main Building from 11.00am to 1.00pm

Hon'ble President and Chairperson (Prof. Ritu M. Gilhotra), Registrar, Principals, Deans and Directors of all the Schools/ Department/ Centre, all committee heads and IQAC working committee members were present.

In the meeting the followings issues were discussed and resolved:

Agenda 1. Review of Action Taken Report (ATR) from last meeting

- Dr. Ankur Jain, Director IQAC, presented the Action Taken Report (ATR) of the agendas discussed during the previous IQAC meeting held on 27 January 2026.
- He updated the implementation status of each agenda point as detailed in Annexure-I.
- The Director informed the members that the University 20-Point Mission (Mission 20X) was officially launched on 04 May 2026, and all Schools, Departments, and Administrative Units have been instructed to align their annual action plans with the revised mission.
- He further reported that the University Collegiate System has been successfully revived, and collegiate activities commenced on 18 March 2026 across the University.

Agenda 2. Plan for the coming months

The Director, IQAC, presented the action plan for the forthcoming months with emphasis on strengthening academic quality and institutional development. The following activities were discussed:

- Implementation of the Academic Calendar for the upcoming academic session.
- Preparation for commencement of the Even Semester, Session **2026-27**.
- Conduct of Academic and Administrative Audits across all Schools, Departments, and Centres.
- Monitoring of research publications, patents, consultancy projects, innovation and extension activities.
- Organization of Faculty Development Programmes (FDPs), workshops, seminars and student development activities.
- Submission of departmental quality reports and evidence to IQAC.

Agenda 3. Plan for Even Semester, Session 2026-27.

- The members discussed the academic preparedness for the Even Semester, Session 2026-27.
- It was informed that the Academic Calendar would be notified on 25 May 2026, and all Schools and Departments should prepare their academic plans accordingly.
- The Chairperson instructed all academic units to complete course allocation, timetable preparation, faculty workload distribution, LMS readiness, laboratory arrangements, mentoring plans and student orientation activities before the commencement of classes.
- The members also resolved that a University-level Commencement Meeting for the Even Semester would be organized on 06 July 2026 to review academic preparedness and ensure smooth implementation of the semester.

Agenda 4. Review and Approval of University Profile Updation.

- The Director, IQAC, presented the updated University Profile incorporating the latest institutional achievements, academic programmes, research initiatives, accreditation status, rankings, collaborations and infrastructure developments.

Agenda 5. Status of UGC 12(B) Application Submission.

- The Director informed the members about the progress of the UGC 12(B) Application and the status of supporting documentation required for submission.
- The Chairperson directed all concerned departments to ensure timely submission of pending documents so that the application process may be completed without delay.

Agenda 6. Review of University Website Restructuring

- The Director presented the progress made in restructuring the University website to improve accessibility, transparency and compliance with statutory and accreditation requirements.
- The members reviewed the proposed changes and recommended regular updating of departmental pages, faculty profiles, statutory disclosures, IQAC information, research activities, student support services and institutional achievements.
- The Chairperson directed the concerned teams to complete the restructuring process at the earliest and ensure periodic content review.

Agenda 7. Approval of Self-Appraisal Form

- The Director presented the revised Self-Appraisal Form for faculty members with updated parameters aligned to institutional quality objectives, NAAC requirements and faculty performance evaluation.
- After discussion, the members unanimously approved the revised Self-Appraisal Form for implementation from the Academic Session 2026–27.

Agenda 8. Status of DSIR SIRO Renewal Submission

- The Director informed the members that the documentation for DSIR SIRO Renewal was under preparation and that the renewal proposal would be submitted as per the prescribed schedule.
- The Chairperson directed all concerned departments to provide necessary supporting documents and ensure timely submission.

Agenda 9. Academic Audit

- Regular audits will be conducted by the centralized team, Dean/Principal/Head, Academic Quality Auditors cum Mentors in different formats at regular time intervals to maintain academic quality.

Agenda 10: Any other matter

- The Chairperson further informed that the Even Semester Commencement Meeting would be held on 06 July 2026, and all academic units should ensure complete preparedness.

The meeting ended with thanks to the chair.