

Minutes of 5th meeting of IQAC

SGVU/ IQAC/2024-25/509

Date: 08.01.2025

Subject: - Minutes of 5th IQAC meeting

5th Meeting of IQAC of session 2024-25 held on **08th January, 2025 at Conference Hall of Main Building from 11.00am to 1.00pm**

Hon'ble President and Chairperson (IQAC) Prof. (Dr.) Arunansu Halder, Hon'ble Pro-President, Registrar, Principals, Deans and Heads of all the Schools/ Department/ Centre, all committee heads and IQAC working committee members were present.

In the meeting the following issues were discussed and resolved:

Agenda 1: Review of Action Taken Report (ATR) from last meeting

- Prof. (Dr.) Arunansu Halder, Hon'ble President, SGVU and Chairperson (IQAC), welcomed and greeted all the members for their presence and congratulate everyone for their valuable support and successful completion of Odd Semester (Session 2024-25) as per academic calendar.
- Dr. Ankur Jain, Director IQAC briefed about the Action Taken Report (ATR) of agendas discussed in the last meeting held on 29th November, 2024 and updated the implementation status of each point per the details attached in the Annexure-1.

Agenda 2: IQAC Strategies / Initiatives

- IQAC working committee segregated the monthly data collected from schools/ departments/ centres into the AQAR formats and discussed the shortcomings observed till the previous semester, along with analyzing issues and proposing suitable resolutions for effective implementation.
- IQAC facilitated the formulation and notification of the Standard Operating Procedure (SOP) for Ph.D. at Suresh Gyan Vihar University on dt. 13.12.2024, as a quality initiative to standardize research practices, ensure timely supervisor allotment, and promote academic rigor.
- In support of the notified Ph.D. SOP, Director IQAC requested to the Dean, Research to prepare a consolidated Ph.D. guidelines in view of UGC regulations.

Agenda 3: Plan for Even Semester, Session 2024 – 25

- Chairperson, IQAC discussed the urgent need to institutionalize timely uploading of well-structured study materials and PPTs on the LMS as a quality benchmark for academic delivery, ensuring faculty preparedness before the semester begins.
- Director IQAC proposed that each faculty member shall contribute at least one high-quality E-content per semester, aligning with the university's vision for enhanced digital learning resources and long-term content repository development.
- The Management emphasized the importance of recognition and accountability in both faculty and student performance. Plans for structured faculty achievement presentations and a mid-semester student showcase were considered as strategic steps to foster a culture of excellence, motivation, and

- All activities mentioned in the academic calendar should be prior notified on social media (university website in case of major activities).
- Cancellation and rescheduling of planned activities as well as scheduling new activities should be informed to IQAC, President Office and Pro-President Office well in advance.
- IQAC working committee will collect and segregate the monthly data from School/ Department into the AQAR formats.

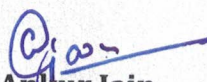
Agenda 4. Academic Audit

Regular audits will be conducted by the centralized team, Dean/ Principal/ Head, Academic Quality Auditors cum Mentors in different formats at regular time intervals to maintain academic quality.

Agenda 5: Any other matter

No other matter was put forward.

The meeting was ended with thanks to the chair.


Dr. Ankur Jain
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