

Minutes of 4th meeting of IQAC

SGVU/ IQAC/2024-25/495

Date: 29.11.2024

Subject: - Minutes of 4th IQAC meeting

4th Meeting of IQAC of session 2024-25 held on **29th November, 2024 at Conference Hall of Main Building from 11.00am to 1.00pm**

Hon'ble President and Chairperson (IQAC) Prof. (Dr.) Arunansu Haldar, Hon'ble Pro-President, Registrar, Principals, Deans and Heads of all the Schools/ Department/ Centre, all committee heads and IQAC working committee members were present.

In the meeting the following issues were discussed and resolved:

Agenda 1: Review of Action Taken Report (ATR) from last meeting

- Dr. Ankur Jain, Director IQAC briefed about the Action Taken Report (ATR) of agendas discussed in the last meeting held on 8th October, 2024 and updated the implementation status of each point as per the details attached in the Annexure-1.
- The completion status of all tasks, activities, and achievement of targets for the ongoing semester was reviewed and analyzed based on the data submitted by various schools/ departments/ centres.

Agenda 2: IQAC Strategies/ Initiatives

- IQAC prepared comprehensive Guidelines for setting End Term Examination Question Papers, along with standardized formats as discussed in the last meeting. Since NEP has been adopted in the scheme and syllabus, these guidelines have been designed to ensure alignment of assessments with course outcomes, adherence to Bloom's Taxonomy, maintenance of appropriate difficulty levels, and conformity with the university's curriculum structure.
- To strengthen the research ecosystem and institutional practices as per the national quality benchmarks, IQAC is formulating a Standard Operating Procedure (SOP) for Ph.D. in the University which will be notified soon.

Agenda 3: Plan for the coming months

- Director IQAC discussed complete plan for the coming months which includes activities planned as per the academic calendar, details of financial support received by faculty members for attending conference/ seminar/ workshop and FDPs, status of student placement and their progression to higher education, academic and administrative audits by IQAC and generation of monthly LMS report.
- Director IQAC also requested all the deans/ principals/ heads to compile and submit semester data of their respective school/ department/ centre to the IQAC office strictly by 20th December, 2024 in the given progress report format.
- In view of End Semester Examination schedule, discussion held on modification in academic calendar to revise dates of winter vacations, semester commencement meet, orientation program for faculty members and remaining theory and practical exams in the upcoming semester.

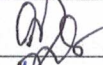
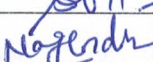
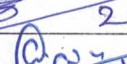
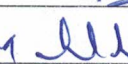
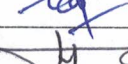
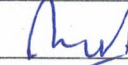
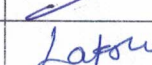
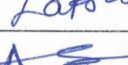
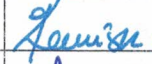
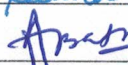
Agenda 4: Any other matter

No other matter was put forward.

The meeting was ended with thanks to the chair.


Dr. Anil Kumar Jain
Director, IQAC
Surat University
Jaipur-302017

Attendance Sheet of 4th IQAC Meeting

S. No.	Name	Designation	Signature
1.	Dr. A. Haldar	President	 29.11.2024
2.	Dr. Ritu Gillhotra	Provost/Director GVSOP	 29/11
3.	Dr. Shrutika Tiwari	Principal / & deo.	 29/11/24
4.	Dr. MK Swamkar	Dean Academics	 29.11.24
5.	Madhusudan Sharma	Registrar	 29.11.2024
6.	Dr. Anuraj Jain	Director, ZOAC	 29/11/24
7.	Dr. Gaurav Sharm	Principal, Applied Sci	 29/11/24
8.	Dr. Kishore Kumar	Dean-CCAD, SSBM	 29/11/24
9.	Ajay Tripathi	CFAO	 29/11/24
10.	Dr. Mukesh Kumar	Dean Research	 29/11/24
11.	Dr. Tejendra Kumar	Director, CDOE	 29/11/24
12.	Dr. Anjali Singh	DSW.	 29/11/24
13.	Mr. Navneet Sharma	COE	 29/11/24
14.	Lakshita Sharma	Student	 29/11/24
15.	Dr. A-S. Shekhar	Dean SOA	 29-11-24
16.	Kamishuk Sharma	DIRECTOR SGVV	 29-11-24
17.	Alka Batra	CEO, Agis HR Services	 29-11-24
18.	Dr. Navneet Agarwal	Asst. Director, WTC	 29-11-24
19.	Dr. Arvind Ralia	National Director, Raj. Parka	 29-11-24
20.	Ashish Sharma	Student	 29-11-24