## **IMPORTANT NOTICE**

## MAIN/BACK EXAMINATION APRIL/MAY 2017

All the students of even Semester (II,IV,VI,VIII & X) are informed that, Semester Examinations of theory shall commence with effect from 28<sup>th</sup> April, 2017. The Student who is eligible to appear in these Examinations (Main as well as Back) as per University norms can apply to appear.

They should follow the under mentioned steps:

- 1. Visit www.gyanvihar.org
- 2. Login to student portal.
- 3. Follow the link Examination form.-May 2017
- 4. Check their details in the Examination form.
- 5. They should attach their passport size colored photograph, in case it is not available in their Examination form.
- 6. After filling all entries the student should click to submit, download and print the exam form & Axis Bank challan to deposit Fees.
- 7. They should sign in the form.
- 8. Form should duly attested by HOD.
- 9. Deposit the exam form to finance department together with copy of the challan deposited in Axis Bank.
- 10. The details of Fee are as below:

(A). Main Exam Fee : UG Programs Rs. 3000/-

PG Programs Rs. 3000/-

(B). Back Exam Fee : Rs. 600/- per paper, subject to maximum equal to main

Exam fee for Back of each Semester

(C). Last Date for Depositing 17<sup>th</sup> April.2017

Filled Examination form

without late Fee

(D). Last Date for Depositing : Rs. 100/- per day from 18-04 -2017 to 24-04-2017

Filled Examination form

With late Fee

(E). after the last Date of 24-04-2017. Permission to fill the Examination Form will be provided with

Double examination fee (Rs. 3000/- Late Fee) only.

(Naveen Sharma) Controller of Examination

Date: 01.04.2017

The Registrar
Dean ISBM/Academics
Principal Engineering/HMCT/ Pharmacy/ Education
All HOD
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