



[Director – IQAC Office]

Brief Proceeding Second Meeting IQAC

SGVU/IQAC/2018-19/008

Date: - 12/12/2018

Brief Proceedings of 2nd meeting of IQAC held at 11:00 A.M. on day the 21st November 2018, Venue: Conference Room, First floor, Main building SGVU.

1. Introductory :-

- (a) The 2nd meeting of IQAC Cycle I was held on 21/11/2018 in Conference Hall at 11:00AM under the Chairmanship of Dr. Dharam Budhi, Hon'ble President.

The list of Members present in the meeting is enclosed at annexure -1.

- (b) The meeting started with a warm welcome extended by Hon'ble President to respected members of IQAC.

2. (a) A Powerpoint Presentation by Mr. Manish Sharma, Director, IQAC.

At the commencement of the meeting, Mr. Manish Sharma, Director IQAC, was pleased to make our elaborate PowerPoint presentation elaborating therein inter alia key features of expected quality enhancement in education by IQAC, various formats, reporting processes about different quality enhancement and other related activities all around the year, the feedback forms and their importance for development of various aspects of education in the University, and the role of QCM.

Respected members expressed their appreciation for the presentation of salient features of IQAC included in P.P.P.

(b) **Soon thereafter, respected members actively participated in the agenda wise discussions and following decisions were taken unanimously as mentioned in table below:-**

Agenda No.	Title	Decision Taken
1	Confirmation of proceedings of the last (1 st) meeting of cycle 1 IQAC held on 13.07.18	The IQAC after perusal of proceedings of 1 st meeting of IQAC held on 13.07.2018 approved the same without any modifications. (Annexure

		2.2)
2	Approval of ATR of 1 st meeting of IQAC held on 13.07.2018	The IQAC perused the ATRs and progress made in respect of desirable compliance of actionable decisions taken in last meeting of IQAC with a role of satisfaction but further expressing to be careful in avoiding inordinate delay in submission of ATR's to IQAC by all schools. (Annexure 2.3)
3	Confirmation of reports of academic, administration, Research and extension activities standing committees submitted to IQAC.	The IQAC was pleased to confirm the reports of standing committees on Academic, Administration and Research & Extension activities.
4	Approval of recommendations of QCM's 2 nd meeting report including Academic Calendar of Academic and non-academic activities under Dean Academics.	The IQAC after due perusal and detailed discussion, approved the agenda for preparation of academic calendar for the year 2018-19 under guidance of Dean Academics.
5	Confirmation of review of quality enhancement activities held in last quarter i.e. from July to September 2018 and suggestions for additional steps to be taken for quality enhancement.	Perused and approved the report on quality enhancement activities conducted in the last-quarter from July 2018 to September 2018 and workshops / seminar / Quest lectures should be organized on India patenting.
6	(a) Approval of constitution of a "Project Advisory Committee" headed by Dr. Hari Om Nagar. (b) Confirmation of research projects by faculty members.(Each faculty member should submit one research project by 30 th December)	The IQAC perused and approved the proposal concluding that all faculty members will submit the research project by 30 th December 2018.
7	Confirmation of initiation of Eminent Alumni interaction with students in each school	The IQAC confirmed the agenda with appreciation.
8	Outcome of MOU's and tie-ups, with IBM, Harvard Business Publishing, Google, Bombay Stock Exchange etc.	Perused and approved the report on agenda.
9	Confirmation of reports about research papers publication, patents, copyrights submitted by the committee of Research and Extension Activities and IPR cell. (Each faculty member will submit	IQAC after perusal, concluded that each faculty will submit at least one research paper/project patent/copyright and it will be an obligation of Head of school /Department to ensure this by 30 th December 2018 (this agenda embraces appended text with respect to agenda item

	one such paper)	no.6(b) above mentioned.
10	Confirmation of Plan For Academic Collaboration with renowned industry and International Academic Institution and to approve the performance reports submitted by Department of Bio-Science, Engineering & Technology and Pharmacy.	The IQAC after perusal and thoughtful analysis concluded that the University will imitate the Academic collaboration with renowned industry along with international academic institution.
11	(i) Confirmation of Registration of Alumni Association as a separate body.(Though there is facility of online registration of Alumni, approval of report of alumni registered till date submitted by INC Alumni Cell) (ii) Finalization of date of Alumni meet in 2018 to 19.	(i)The IQAC perused and confirmed the registration of SGVU Alumni Association as under Rajasthan Societive Act. 1958 (Raj. Act No.28, 1958) vide Registration No. S.No.C00P/2018/Jaipur/102201 Date: 16.08.2019. (ii)Confirmed the final date of Alumni meet in 2018-19 as 25 th Dec 2019
12	Approved of suggestions given by Dean (Academics) in audit report of examination papers regarding question of higher order thinking and other exam reports for quality enhancement.	The IQAC perused and approved the report of committees auditing the examination question paper under chairmanship of Dean (Academics) and concluded that the point raised by Dean (Academics) should be notified to all paper setters, moderators and Head of Schools/departments well by COE.
13	Approval of suggestions given by Dean (Academics) in audit report of examination papers regarding question of higher order thinking and other exam reforms for quality enhancement.	The IQAC after perusal and discussion approved the agenda.
14	Confirmation of execution of circulation of FEED BACK FORMS for student, faculty members, parent, workshops, feedback etc. to each school.	After perusal the agenda was confirmed and it was concluded that the feed- back forms should be circulated twice a year to get feed- back from different stake holder and students, for improvement.
15	Approval of Academic audit schedule for the quarter from October to December 2018 as per QCM Suggestions.	The IQAC confirmed the schedule for academic audit for the forth- coming quarter i.e. form October 2018 to December 2018 as per QCM suggestions.
16	Confirmation of Academic Audit Reports of all schools and	The IQAC Confirmed the consolidated report of Academic audit for the last quarter.

	consolidated reports thereof.	
17	Approval of audit report on Green energy Sustainable building and environment and maintenance of solar power installations on building.	The IQAC approved the agenda.

Manish Sharma

Director, IQAC