



[Director – IQAC Office]

**Brief Proceeding First Meeting IQAC**

**SGVU/IQAC/2018-19/003**

**Date: - 06/10/2018**

Brief Proceedings of 1<sup>st</sup> meeting of IQAC held at 11:00 A.M. on day the 13<sup>th</sup> July 2018, Venue: Conference Room, First floor, Main building SGVU.

| <b>Agenda No.</b> | <b>Title</b>                                                                                                                                                       | <b>Decision taken</b>                                                                                                                                                                                                                              |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 01                | Confirmation of proceedings of the last meeting of IQAC (The 4 <sup>th</sup> meeting in 2017-18) held on 25/05/2018.                                               | The IQAC after due perusal of proceedings of the last meeting of IQAC held on 25/05/2018 in the academic session 2017-18, approved without any notification. (As per annexure 01.1/2018-19)                                                        |
| 02                | Brief action taken report (ATR) on material decisions taken in the last (4 <sup>th</sup> meeting of IQAC of 2017-18 ) organized on 25/05/2018.                     | The IQAC perused the ATR and progress made in respect of desirable compliance of actionable decisions taken in the last meeting of IQAC (4th meeting of session 2017-18 ) held on 25/05/2018 with a role of satisfaction .(Annexure 01.2/2018-19). |
| 03                | Compliance report of last meeting of IQAC held on 25/05/2018 in 2017-18. (Annexure 01.2/2018-19).                                                                  |                                                                                                                                                                                                                                                    |
| 04                | Confirmation of material & important suggestions given by three standing committees on activities of Academics, Administrative, and Research and Extension nature. | The IQAC after due perusal of proceedings of the last regular meetings of committee of activities of Academic, Administration, and Research and Extension held on 19/9/2018 without any modification. (Annexure 01.3/2018-19)                      |
| 05                | Confirmation of updation of University Website including inputs provided by Dr. Mukesh Kumar Gupta in the field of Research and IPR.                               | This particular item was confirmed after due perusal and thorough discussion with a well-considered suggestion made by Dr. Ritu M. Gilhotra to do regular efforts in respect of this. (As per annexure 01.4/2018-19.                               |
| 06                | Confirmation of recomposition of IQAC for academic session 2018-19.                                                                                                | The IQAC confirmed the same after due perusal and discussion. (As per annexure 01.5/2018-19)                                                                                                                                                       |
| 07                | Confirmation of recomposition of QCM for academic session 2018-19                                                                                                  | The IQAC confirmed the same after due perusal and discussion. (As per annexure 01.6/2018-19)                                                                                                                                                       |
| 08                | Confirmation of IQAC PLAN OF ACTION for academic session 2018-19                                                                                                   | The IQAC confirmed the same after due perusal and discussion. (As per annexure 01.7/2018-19)                                                                                                                                                       |
| 09                | Confirmation of Research Publications, Journal Publications, Patents in report of IPR cell and committee of Research & Extension Activities in 2017-18.            | The IQAC confirmed the same after due perusal and discussion. (As per annexure 01.8/2018-19)                                                                                                                                                       |
| 10                | Confirmation of PLANNER OF QUALITY ENHANCEMENT ACTIVITIES viz.: workshops , conferences, FDPs Guest lectures of every school along with themes                     | The IQAC after due perusal and through discussion approved the same without any modifications for academic session 2018-19. (As per annexure 01.9/2018-19)                                                                                         |

|    |                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                       |
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|    | and guest name for 2018-19.                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                       |
| 11 | Confirmation of analysis and review of exam results of every school.                                                                                                             | The IQAC after due perusal and through discussion approved the same without any modifications for the academic session, 2018-19. with well- considered suggestive remarks about measures to be taken by Dr. H.P. Singh, Pro. V. C.; Dr. Mukesh Kumar Gupta; Dr. Ritu M. Gilhotra; and Mr. Naveen Sharma.(As per annexure 01.10/201-19 |
| 12 | Approval of Academic Audit Schedule for academic session, 2018-19, as proposed by QCM.                                                                                           | The member of IQAC appreciated the systematic and organized approach of QCM, and after meaningful discussion, the members perused and approved the calendar of academic audit for session 2018-19.                                                                                                                                    |
| 13 | Outcome of Workshops, Conferences, Guest Lectures and other various quality enhancement activities held during academic session 2017-18, report submitted by QCM.                | The IQAC appreciated the efforts done by different Schools of University to enhance the quality of education and approved the report submitted by QCM ( As per annexure 01.13/2018-19).                                                                                                                                               |
| 14 | Preparation of AQAR of IQAC for academic session 2017-18.                                                                                                                        | The IQAC after due perusal approved the preparations of AQAR for 2017-18 and suggested that the AQAR should be submitted on due time to NAAC (Annexure 01.14/2018-19).                                                                                                                                                                |
| 15 | Compulsion of student attendance as per UGC norms in the University.                                                                                                             | The IQAC confirmed that to appear in mid-term and end -term examination, the student must have minimum 75% of the attendance.                                                                                                                                                                                                         |
| 16 | Anti Ragging committee and Anti Ragging squad to be revised.                                                                                                                     | The committee approved the proposal for revision of Anti Ragging committee and squad and its circulation to all Schools through Registrar's office.                                                                                                                                                                                   |
| 17 | Availability of quality course content and lecture notes to the students by faculty members.                                                                                     | The IQAC agreed and approved that the course content and lecture notes should be of good quality and must be made available to the students by the faculty members.                                                                                                                                                                   |
| 18 | Curriculum design and development for the forth- coming session, 2018-19.                                                                                                        | The IQAC approved and appreciated that the curriculum design and development is carried out through a well- defined process in BOS meeting.                                                                                                                                                                                           |
| 19 | Quality Enhancement and other exam reforms in examination Question Papers to be maintained.                                                                                      | The IQAC confirmed that the quality of question papers should be checked by senior subject expert faculty members, for higher order thinking questions and other exam reforms.                                                                                                                                                        |
| 20 | Refinement of the 20 point mission program.                                                                                                                                      | The IQAC approved the refinement of the 20 point mission program for the attainment of quality enhancement in education of different Schools of University.                                                                                                                                                                           |
| 21 | Circulation of Feedback Forms for Students, Faculty Members, Parents, Curriculum Expert (external ) DTA, Workshops, Conference Feedback to all Dean/Principals/HOD's of Schools/ | It was appreciated by the IQAC members, and after due perusal the agenda was approved.                                                                                                                                                                                                                                                |

|    | Faculty/Departments.                                                                           |                                                                                                                                                                               |
|----|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22 | Infrastructural development including sports complex, Gym facility.                            | With appreciation, the IQAC considered the infrastructural development of University to be of standard level leading to healthy environment for students and faculty as well. |
| 23 | Examination 2017-18 report and finalization of examination dates for academic session 2018-19. | Approved.                                                                                                                                                                     |
| 24 | Opening of new Schools of Law, Fashion Designing, Health etc.                                  | Agreed and appreciated.                                                                                                                                                       |

**Manish Sharma**

**Director, IQAC**