



[Director – IQAC Office]

## Agenda Items of Second Meeting

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SGVU/IQAC/2018-19/006

Date: - 20/11/2018

Subject: - Agenda items for the second meeting of IQAC 2018-19 scheduled on 28/11/2018.

The following agenda items shall be discussed in the **second meeting** of IQAC, that has been scheduled to be held on 28/11/2018 at 11:00 A.M. in the Conference Room, Main building, SGVU.

- Agenda Item No. 01: To review and approve minutes of proceedings of 1<sup>st</sup> meeting of IQAC held on 13-07-2018.
- Agenda Item No. 02: To consider and approve reports submitted by different standing committees for Academic, Administrative, and Research and Extension Activities. (All reports attached in the annexure 2018-2A)
- Agenda Item No. 03: To review and consider recommendations of QCM meeting.
- Agenda Item No. 04: To review and approve reports on quantity enhancement activities conducted as per “IQAC PLAN OF ACTION” from July 2018 to September 2018 and to suggest other necessary step for quality up-liftment. (All reports attached in the annexure 2018-2B)
- Agenda Item No. 05: (I) To discuss about initiation for constitution of a “Project Advisory Committee” and proposing the names of faculty members thereof.  
(II) To review and discuss on research projects submitted to various funding agencies.
- Agenda Item No. 06: To discuss for initiating Eminent Alumni interaction with students in each school and to propose strategic plan thereof.
- Agenda Item No. 07: To review outcomes of MOU’s and tie- ups with IBM, Harvard Business Publishing, Google, Bombay Stock Exchange etc.

- Agenda Item No. 08: To review and discuss on Research papers for publications, patents, copyrights, reports submitted by all schools to committee of Research and Extension Activities.
- Agenda Item No.09: To workout strategic plan for academic collaboration of each school and department with renowned Industries and International Academic Institutes.
- Agenda Item No. 10: (I) Students Alumni Association Registration - Online registration facility is there in place. To review and discuss about brief report on registered alumni till date submitted by Alumni Cell INC.  
(ii) To discuss for finalization of date of Alumni Meet for Academic Session 2018-19.
- Agenda Item No. 11: To decide the Academic Calendar for next session.
- Agenda Item No. 12: To discuss and consider suggestions given by Dean (Academics) in audit of examination question papers for distribution of higher order thinking questions and other exam reforms. (Audit outcome documented with evidence attached in the annexure 2018- 2C)
- Agenda Item No.13: To discuss and workout a mechanism for submission of course completion certificates by each school.
- Agenda Item No. 14: To discuss and review the circulation of feedback formats for students, faculty members, parents etc. to all Dean and Principals for necessary action.
- Agenda Item No. 15: To finalize Academic Audit Schedule as per QCM meeting recommendations for month of October 2019 to December 2019.
- Agenda Item No. 16: To review and discuss on reports of academic audit submitted by all schools to the IQAC and preparation of consolidated report thereof.
- Agenda Item No. 17: To review and discuss over audit report for Green, Energy Sustainable buildings and environment submitted by committee for administrative activities and to suggest strategic steps for maintenance of green buildings and solar power installations over buildings.

Manish Sharma

Director, IQAC