



[Director – IQAC Office]

Agenda Items of First Meeting

SGVU/IQAC/2018-19/002

Date: - 06/07/2018

Subject: - Agenda items for the first meeting of IQAC 2018-19 scheduled on 13/07/2018.

The following agenda items shall be discussed in the **first meeting** of IQAC, that has been scheduled to be held on 13/07/2019 at 11:00 A.M. in the Conference Room, Main building, SGVU.

- Agenda item No. 01: To confirm the minutes of Proceedings of 4th meeting 2017-18 of IQAC held on 25-05-2018.
- Agenda item No. 02: ATR of the last meeting of IQAC held on 25-05-2018.
- Agenda item No. 03: Necessary steps have been taken as per observations and recommendations suggested by the Hon`ble members of IQAC during the 4th meeting of IQAC Session 2017-18 held on 25-05-2018 (All reports attached in the annexure 4-A).
- Agenda item No. 04: (I) A mechanism has been carried out in the last meeting of the IQAC to ensure the efficient, timely and periodic progressive reports on Academic, Administrative, and Research and Extension Activation; thereby, constituting three different standing committees which have already submitted corresponding reports to The Director, IQAC and these are as follows;
- a. Committee for Academic Activities:
Hon`ble President, Pro President, Dean (Academics), Dr. T.K. Jain, Dr. Ritu Gilhotra, and Dr. Gaurav Sharma.
 - b. Committee for Research extension Activities:
Dr. Mukesh Kumar Gupta, Dr. Saraj Kumar Singh, and Dr. Shruti Kanga.
 - c. Committee for Administrative Activities:

Dr. Manish Sharma, Dr. Umakant Ogha & Mr. Mahendar Kumar Singh.

(II) To review, consider and approve the reports of standing committees mentioned in Agenda item No. 01 in order to determine and establish quantity parametric specifications for the various academic, administrative, research, and extension activities of the university.

- Agenda Item No. 05: The up-gradation of university website has been included after thoroughly revised by the Head including inputs provided by Dr. Mukesh Kumar Gupta on Research and Extension Activities.
- Agenda Item No. 06: Re-composition of IQAC 2018-19.
- Agenda Item No. 07: Re-composition of QCM 2018-19.
- Agenda Item No. 08: Preparation of “PLAN OF ACTION” for IQAC 2018-19.
- Agenda Item No. 09: To review and analyze the Research Publications for the Academic Year 2017-18 including research projects, and patents on the basis of report submitted by IPR Cell.
- Agenda Item No. 10: To review and approve planner of workshops, conferences, FDP’s, Guest lecturers of every school along with their themes and guest names (For quality enhancement initiatives)
- Agenda Item No. 11: To review and analyze results of every school to identify the issues and workout the measures to be taken.
- Agenda Item No. 12: To review, discuss and finalize the Academic Audit schedule for Academic Session 2018-19, as proposed by QCM.
- Agenda Item No. 13: To review and analyses outcomes of workshops, conferences etc. held in Academic Session 2017-18, through the reports submitted to the QCM by IMC_S.
- Agenda Item No. 14: Preparation of AQAR for the session 2018-19.
- Agenda Item No. 15: To ensure students attendance as per the UGC norms.
- Agenda Item No. 16: To discuss about the revision of the Anti- Ragging Committee and the Squad.
- Agenda Item No. 17: To ensure the availability of quality course content as per teaching

plan given by the faculty members.

- Agenda Item No. 18: To discuss about curriculum design for forth coming semester.
- Agenda Item No.19: To discuss about the efforts for the quality enhancement and other exam reforms in question papers.
- Agenda Item No. 20: To refine the 20 point mission program.
- Agenda Item No. 21: To ensure circulation of feedback forms for students, faculty members, parents, external curricular experts, DTA and circulation of workshop feedback forms to all Dean, Principals for necessary actions.
- Agenda Item No. 22: Infrastructural development; Sports complex; Gym facility.
- Agenda Item No. 23: To discuss 2017-18 examination reports submitted by the COE, including finalized exam dates for 2018-19.
- Agenda item No.24: To discuss opening of the new schools of Law, Fashion Designing, and Health etc.

Manish Sharma

Director, IQAC

