



[Director – IQAC Office]

Action Taken Report First Meeting of IQAC

SGVU/IQAC/2018-19/004

Date: - 15/11/2018

Subject:- ATR of 1st meeting conducted on 13/07/2018 of IQAC cycle-1 2018-19.

S.No.	Agenda item no. of the last (1 st) meeting	Brief Title	Decision taken	Action taken / Progress made
01	01	Confirmation of proceeding of last (4 th) meeting of IQAC 2017-18 held on 25-05-2018	IQAC approved the same without any modification as per annexure 2.1	No action desirable as such.
02	02 & 03	ATR regarding decisions taken in the 4 th meeting IQAC in academic session 201-18	The IQAC perused the action taken report and progress made in respect of desirable compliance of actionable decisions taken in the last (4 th) meeting of IQAC in the academic session 2017-18	Since complied with as per IQAC decision
03	04	Confirmation of suggestions given by the three standing committees on academics, administrative, research & extension activities.	The IQAC perused and confirmed the suggestions.	Since complied with as per IQAC decision.
04	05	Up-dation of university website in all reports	The IQAC confirmed this agenda.	Since complied with as per IQAC decision.
05	06	Re-composition of IQAC for the academic session 2018-19	The IQAC perused and confirmed the same.	Since complied with as per IQAC decision.
06	07	Re-composition of QCM for the academic session 2018-19	The IQAC approved this after due perusal.	Since complied with as per IQAC decision
07	08	Confirmation of IQAC PLAN OF ACTION for the	The IQAC perused the plan of action for	Since complied with as per IQAC decision

		academic session 2018-19.	academic session 2018-19 and confirmed it.	
08	09	Publication of research papers journals from different schools of SGVU and report from IPR cell 5. C3WR.	The publication of research journals from the schools were reviews and appreciated as below. <ol style="list-style-type: none"> 1. School of pharmacy 2. School of Engg. & technology 3. School of management 4. School of science 	Since complied with as per IQAC decision
09	10	Quality enhancement activities PLANNER of academic session 2018-19	A detained plan of activities for quality enhancement in academic session 2018-19 including workshops , seminars ,conference etc. was approved by IQAC to be executed in action and sprit in 2018-19.	<ol style="list-style-type: none"> 1. Workshops on quality enhancement through innovation in teaching methodology 2. Quality related seminars to create awareness among faculty members was organized with the help of guest speakers.
10	11	Review of examination result and confirmation there of	Heads of all schools presented the examination result analysis in 1 st meeting of QCM , there by identifying and suggesting corrective measures to improve the results substantially. The IQAC considered these measure and confirmed the same recommending to be followed up.	Upon being apprised regarding their decision all schools started taking up correcting measure.
11	12	Academic audit schedule preparation and	After meaningful discussion the academic	Heads of all school conduct academic audit

		proposed by QCM to be approved.	audit schedule for session 2018-19 held been approved by IQAC.	as per internal audit schedule and maintain all the records in order.
12	13	Approved of outcome of quality enhancement activities viz workshops ,conferences guest lectures and various other activities held during academic session 2017-18 report submitted by QCM	The IQAC with a note of satisfaction and appreciation approved the report in this respect, suggesting preparing a well organized plan action for session 2018-19.	PLAN OF ACTION and a planner for quality enhancement activities for academic session prepared by all school heads has been submitted to IQAC and being approved by AQAC at agenda item nos. 08 and 10.
13	14	Preparation of AQAR of IQAC for academic session of 2017-18	The IQAC perused the AQAR of academic session 2017-18 and approved the same	Science complied with as per IQAC decision.
14	15	Compulsion of student's attendance be 75% as per UGC norms, in the University.	The IQAC approved the agenda and agreed that the students should have 75% attendance to be eligible to appear at mid-term and end term examinations .The LMS system is used in this regard.	Since complied with as per IQAC decision the entire department is vigilant in this respect.
15	16	Anti ragging committee and Anti ragging squad to be revised for session 2018-19.	The proposed was approved by IQAC and suggested for its circulation through Registrar's office.	The circular has been be notified by Registrar's office to all school heads.
16	17	To ensure availability of quality course content with lectures notes to the students by faculty members.	The IQAC agreed with the proposed of availability of quality course content with lecture notes to the students by faculty members through LMS and approved the agenda.	Each department submits the report for efforts done for making available quality course content along with lecture notes and other quality improvement to president's form LMS.
17	18	Curriculum design and development for forth coming session of 2018-19	The IQAC approved with a note of appreciation as curriculum is designed is the university through the BOS.	Since complied with and the entire department has followed the process.

18	19	Exam reforms in examination papers should be maintained.	The IQAC confirmed the agenda and observed that the exam papers should be checked by senior subject expert's faculty members to maintain exam reforms and questions of higher thinking order.	Since complied with as per IQAC decision.
19	20	Refinement of 20 point mission program.	The IQAC confirmed that for attachment of quality enhancement of different schools the 20 point mission program, be refined.	Since complied with as per IQAC decision.
20	21	Execution of circulation of feed-back forms for students , faculty members, parents, curriculum expert (external) ,DTA and for feedback regarding workshops, conference, seminars, guest lectures to all Dean/Principals / HODs of all schools/department.	This Endeavour of IQAC was appreciated by the members and the agenda was approved.	Since complied with as per IQAC decision.
21	22	Infrastructural development including sports complex and Gym facility.	With appreciation the IQAC considered the infrastructural development of university of standard level leading to healthy environment to students and faculty as well .	Since complied with as per IQAC decision.
22	23	Examination 2017-18 report review and finalization of examination dates for academic session 2018-19.	Analysis of exam result done by all schools and discussed by all school Heads in QCM ,there after the submitted report thereof to IQAC was reviewed and approved by IQAC the members decided that the date of main exams be finalized from 26 th Nov. 2018 to 18 th Dec.	Since complied with as per IQAC decision.

			2018.	
23	24	Opening of new schools of Law , fashion designing and Health.	Appreciated and confirmed.	Since complied with as per IQAC decision.

Manish Sharma

Director, IQAC