



HOSTEL ADMISSION FORM



Form No. _____

(For Office Use only)
Hostel Code

BH1 BH2 BH3 BH4 BH5 GH1

(To be filled by the student)

Name of the Student :

Course Name :

Father's name : Mother's name :

Date of Birth : Sex :

Blood Group : Year of Joining :

Permanent Address :

Phone Number(L.L) : Mobile No Father's Mobile No.

Mailing Address :

Signature of the student

Information of the Local Guardian:

Name : Relationship to the ward:.....

Address :

Phone Number : Mobile:.....

Declaration :

I hereby declare that I have known Mr. / Ms
For the past _____ years and undertake to act as his/her local guardian.

Signature

(For office use only)

Fee Details: Room Allotted in: BH1 BH2 BH3 BH4 BH5 GH1

Amount	
Date of Room Allotment	
Receipt Number	
Room Number	

Property Handed Over:

Chair Table Bed Fan Almirah SideTable

Signature of the Student

Asst.Manager (Hostels)

Sr. Manager (Campus)

Rules and Regulations of the Hostel

1. Boarders are allowed to occupy only the rooms allotted to them. No change is permissible without proper authorization.
2. Prior to leaving the room all doors and windows should be closed, lights and fan switched off, and the water taps should be shut.
3. The Warden should be informed of any complaints regarding the mess or any other facility of the hostel.
4. Vehicles should be parked in the designated parking lots.
5. Ragging is strictly prohibited in the Hostel premises. (Ragging is a punishable offence under law).
6. Smoking, the consumption of alcoholic drinks, use of any narcotic or psychotropic drugs is strictly prohibited. Any infringement will attract severe penalties.
7. Indulgence in any political or quasi political activities, or any activity that compromises the discipline of the hostel is forbidden.
8. Members of the opposite sex are not allowed to visit boarders in their rooms.
9. Proper care should be taken of personal valuables. The Hostel/University will not be responsible for them.
10. No Boarder is allowed to encourage, foment, or participate in any agitation on the campus.
11. The use of electric Heaters, Electric Irons, Coolers, Electric Kettle, Stereo, tape, musical instruments is prohibited without the prior approval of the warden.
12. Staying outside the hostel is not permissible in any of the circumstances, but if any student wishes to stay then he/she has to withdraw from the hostel immediately.

UNDERTAKING

1. I hereby solemnly promise that:
 - i) That I shall obey in word and spirit the rules and regulations of the Hostel and any amendments thereof.
 - ii) I shall at all times maintain the discipline and decorum of the Hostel.
 - iii) I shall preserve, tend and safeguard the property of the hostel, and shall not knowingly or otherwise destroy, damage, or deface Hostel property.
 - iv) I shall keep my room and the common grounds of the hostel clean and unsoiled at all times.
 - v) I will maintain cordial and friendly relations with my fellow boarders.
 - vi) I shall ensure that all dues, including any fines or penalties that may have been imposed against me, are paid in time to the University.
 - vii) I will be bound by the time schedule of the hostel, and shall strictly abide by it.
2. During the tenure of my residence at the hostel, I will **NOT** leave the premises/campus **WITHOUT** the permission of the warden, and shall keep him/her informed if I stay away beyond permissible hours or overnight.
3. I shall strictly observe and abide by the code of conduct the Hostel.

I have read and understood the rules and regulations of the hostel, the general rules and the code of conduct, and I agree to follow them in word and in spirit faithfully and to the best of my ability.

I will not cause any loss or damage to the hostel or hostel property, and should I inadvertently cause or be an instrument for such damages, I shall recompense the University for the Monetary Loss incurred because of the damages.

Signature of the Student

UNDERTAKING BY THE PARENT

I hereby undertake to ensure that my son/daughter/ward Mr./Ms _____ will be a disciplined boarder. He/she shall refrain from participating in any undesirable activity and shall strictly obey and adhere to the rules and regulations of the hostel. He/she will be bound by and strictly obey the code of conduct in force in the Hostel. In case of any losses incurred by the University as a result of his/her negligence, or action, whether deliberate or otherwise, I shall be wholly and solely responsible for the loss/losses so incurred and hereby undertake to recompense the university for the said losses. I also undertake responsibility for my ward's accountability that if he/she may be found indulging in any in disciplinary activity, then the hostel authority may expel my ward without any fee refund.